

## HEAPEY PARISH COUNCIL

**MINUTES** of the Council Meeting held on 2 January 2024 at 7.30 pm at St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), A Crompton, C Egerton-Smith, A Hodgson, G France, and M Osborne.

Also present County Councillor K Snape and 2 members of the public.

### 24.01 Apologies for Absence

None received.

### 24.02 Declarations of Interests

None received.

### 24.03 Minutes of the Meeting held on 7 November 2023

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 24.04 Public Participation

A tree on Heapey Chase had fallen during the recent storms.

Traffic problems at the junction of Heapey Road and Knowley Brow were reported.

Reports of HGV's with uncovered loads using the A674 were provided. It was mentioned this was a Police matter and should be reported.

United Utilities is looking into measures to alleviate issues at the Anglezarke viewing point.

Residents had reported inconsiderate parking and damage to verges on Blackburn Road with vehicles attending the Holcombe Hunt. As the Hunt Organiser is in contact with Wheelton Parish Council, this will be mentioned to The Clerk.

Residents of Heapey Chase advised of some damage to property in the Black Brook weir vicinity, which has been reported to the Police.

### 24.05 Planning Matters

23/00965/PIP Permission in principle application for up to 2no. dwellings following the demolition of existing buildings at Land At Philipsons Farm, Tithe Barn Lane

23/00989/DIS Application to discharge condition 8 (dwelling emission rates) of planning permission 21/01247/FUL (Demolition of four buildings and part demolition of a fifth building and erection of three detached dwellings) at Lower House Fold Farm, Trigg Lane

23/01002/FULHH Single storey side extension (following demolition of conservatory) and new entrance porch at Canterbury Farm Higher House Lane

23/01014/TPO Application for works to protected trees - Chorley BC TPO 7 (Heapey) 2013: T1 Birch - 3 metre lateral reduction; and G1 - cut back branches that overhang into the rear garden at 24 Ryefield

23/01076/FUL Erection of 1no. detached single storey dwelling and stone boundary wall along with associated access and landscaping (following demolition of existing buildings) at Heapey Fold Estate Higher House Lane

23/01079/FULHH Two storey extension to south eastern elevation and erection of outbuilding following demolition of existing outbuilding (retrospective) at Heapey Fold Estate Higher House Lane

Councillors had no objections to these applications.

#### 24.06 Financial Matters

i) Resolved: the monitoring statement was received and signed by the Chairman.

ii) Resolved: the following payments were approved:

£ 30.36	Easy Websites	Monthly fee - January 2024
£ 100.00	Heapey Parish Church	Room hire
£ 88.00	DWG (NW)	Christmas tree fence
£ 516.00	J H Mayor and Sons	Christmas tree
£ 604.76	Staff costs	Salaries and deductions
£ 30.36	Easy Websites	Monthly fee - February 2024

#### 24.07 Precept

The Precept for 2024-25 was considered. A draft budget was presented resulting in no increase in the Parish Council portion of council tax to residents. Councillors agreed to continue funding of the hosting of the heapeyandwheelton.org village website.

Resolved: the Precept for 2024 - 2025 was set at £8743, holding the cost of the Parish Council portion of council tax to residents.

#### 24.08 Village Hall

An update was provided regarding the Heapey and Wheelton Village Hall Committee. The current Officers have announced their intention to stand down at the Annual General Meeting on 23 January and volunteers are required urgently to form a new committee.

#### 24.09 Neighbourhood Priorities

Suggestions for priorities for 2024-25 for submission to the Eastern Parishes Neighbourhood Area Meeting. Improvements to the surface of the track to White Coppice Cricket Club are to be put forward.

#### 24.10 Council Tax Local Discounts and Premiums Policy

A Chorley Council consultation regarding amendments to the policy was considered. The amendments are designed to encourage owners to bring empty properties back Councillors had no comments for submission.

#### 24.11 Lancashire Devolution

A Lancashire County Council consultation regarding the establishment of a Combined County Authority was considered. Councillors had no comments for submission.

#### 24.12 Website

Details of additional features which may be added to the website had been provide by Easy Websites were discussed.

#### 24.13 Reports from Outside Bodies

There were no reports from Outside Bodies.

Discussions are ongoing with White Coppice Cricket Club regarding the possible provision of a public access defibrillator on the site.

#### 24.14 Date of Next meeting

Tuesday 5 March 2024.

24.15 Exclusion of the Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the exclusion of members of the press and public for the following item was considered on the grounds that the item comprises information relating to the financial or business affairs of any particular person (including the authority holding that information) and, in accordance with Part 1 (3) of Schedule 12A to the Local Government Act 1972, is exempt from public disclosure.

Resolved: due to the confidential nature of the business to be transacted, Members of the press and public were excluded for the consideration of the following item.

24.16 Personnel Matters

The Clerk's salary was increased in accordance with the National Joint Council for Local Government Services National Salary Award.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)

## Heapey Parish Council

Budgets 1 April 2024 - 31 March 2025

Salaries	4000
General Administration	500
Room hire	300
Grass cutting	600
Subscriptions & entry fees	250
Audit Fees	100
Newsletter	150
Training	300
Donations	1000
Flowers and planting	1000
Play Area maintenance	1700
War Memorial expenses	1500
Street furniture	1000
Parish Information	1500
Insurance	500
Christmas	1000
Communications	500
CIL	80
Sundries	1000
Earmarked Reserves	500
General Reserve	<u>5500</u>
Total	<u><u>22980</u></u>
Financed by:	
Estimated Balance as at 31.03.24	13910
Precept 2024-25	8743
Anticipated top up grant	<u>327</u>
	<u><u>22980</u></u>